

NC JOB INFORMATION SHEET

CUSTOMER: _____

TOTAL MATERIAL COST OF JOB: _____

PROJECT INFORMATION

NAME: _____

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PRIME CONTRACTOR

NAME: _____ PHONE: _____

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

OWNER

NAME: _____ PHONE: _____

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

MECHANIC'S LIEN AGENT (If Applicable/Known)

an owner is required to designate a lien agent when the cost of the job (commercial & residential) is \$30,000 or more at the time that the original building permit is issued

NAME: _____ PHONE: _____

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

BOND INFORMATION (If Applicable)

payment bonds are required on all public jobs; please submit copy of bond with job sheet

SURETY COMPANY NAME: _____

BOND NUMBER: _____